# Publication Ethics and Malpractice Statement for Proceedings of International Conference on Computational Thinking Education

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## **Duties of Editors**

1. Publication Decision

The editors are responsible for deciding which paper should be accepted and rejected for publication.

#### 2. Fair Review Process

The editors ensure all the papers submitted will be reviewed anonymously by at least three International Programme Committee (IPC) Members and meta-reviewed by the IPC Co-chairs, who are recognized academics or experts in the field of Computational Thinking Education (full names and affiliations of the Members and Co-chairs are available at: <u>https://www.eduhk.hk/cte2020/aboutus.html</u>).

The editors also ensure all submitted papers will be reviewed for its intellectual content without regard to the author's race, gender, sexual orientation, religious belief, ethnic origin, citizenship or political philosophy. The paper acceptance decisions will be based on the paper's importance, originality, clarity, and relevance to the journal's scope.

#### 3. Confidentiality

The editors must keep all the information of a submitted manuscript confidential.

#### 4. Disclosure and Conflict of Interest

The editors must not use any unpublished materials or data in a submitted manuscript for their own research interest without obtaining written consent from the authors.

#### 5. Disclosure of Fees/Charges Required for Publishing Manuscripts

To have the accepted papers being published in the Proceedings of International Conference on Computational Thinking Education, authors need to register for the conference and present during the conference. The registration fees for the conference are clearly stated in the Registration page (https://www.eduhk.hk/cte2020/registration.html) and was published before the call for paper submission due.

# 6. Publication Ethics

The editors would take reasonable measures to identify and prevent research misconduct on submitted papers. The editors must not encourage or allow such misconduct in the publication. When editors realise there is such misconduct in the submitted papers, they will handle the case with appropriate measures. The editors are always willing to publish correction, clarification, retractions and apologies if needed.

## **Duties of Reviewers**

## 1. Contribution to Editorial Decisions

The peer-review process assists the editor in making decision on whether to accept or reject the papers. The comments and feedback given by the reviewers can also help the authors to improve and finalise their papers.

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If reviewers feel unqualified to review the manuscript, they should notify the editor immediately and withdraw from the review process.

#### 3. Confidentiality

Reviewers must keep the manuscript assigned to them for review confidential.

#### 4. Standards of Objectivity

Reviewers should conduct the paper review objectively and express their comments in a clear manner with supporting arguments. They should not make personal criticism towards the authors.

#### 5. Acknowledgement of Sources

Reviewers should ensure the authors have cited all the published work in the paper. They should notify the authors in case of noticing any considerable similarity between the paper and other published work.

#### 6. Disclosure and Conflicts of Interest

Reviewers must not use any unpublished materials or data in a submitted manuscript for his/her own research interest without obtaining written consent from the authors. Furthermore, they should not review the papers that they have any conflict of interest with.

## **Duties of Authors**

## 1. Reporting Standards

Authors should present an accurate account of the performed work and its results, followed by an objective discussion of the significance of the mentioned work. The paper should contain sufficient details and references that allows others to replicate the work. Review articles should be accurate, objective and comprehensive, while editorial 'opinion' or perspective pieces should be clearly identified.

## 2. Data Access and Retention

Authors have the obligation to participate in the paper review process. Authors may be asked to provide raw data of their study together with the paper for review. They should be prepared to provide public access of such data for a reasonable time after the paper has been published.

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Paper submitted by authors has to be entirely original. All work and words of others should be appropriately cited and quoted.

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Authors must ensure that the submitted manuscript is not being published in other journals or publications.

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Authorship should be limited to those who have made a significant contribution to the conception, design, execution, or interpretation of the study in the paper. Authors should ensure all contributing co-authors are included in the paper.

#### 6. Disclosure and Conflicts of Interest

Authors should include a statement that discloses any form of conflict of interest that might affect the paper review or acceptance results, e.g. whether they are one of the IPC members/Track Chairs, or whether they work closely with our IPC members/Track

Chairs. Any source of financial support for the project(s) mentioned in the paper should be disclosed as well.

# 7. Fundamental Errors in Published Works

When authors notice a significant error or inaccuracy in the published paper, they are responsible for notifying the editor or publisher and correct the paper.